

DIXIE HEIGHTS HIGH SCHOOL

South Ft. Mitchell, Kentucky

General Rules and Regulations

TO THE PARENTS AND STUDENTS:

No organization can function properly without clear-cut rules. Therefore, we are revising or reactivating former rules and regulations. This is to make the school better for you. The rules are being written in order that you may be acquainted definitely with them.

A—PARKING LOT REGULATIONS

1. Students are not allowed in the lot except when arriving or leaving school. Upon arrival or departure do not loiter in car but come directly into the building.
2. Please park your car in an orderly fashion and lock all doors when leaving it.
3. Do not leave after school until all buses have departed.
4. First row nearest the building must be left vacant for faculty parking.
5. No student may park anywhere on the grounds except in the regular parking lot.
6. Persons bringing students to or from school must load and unload on the parking lot only, not on any road adjacent to the building. This is a safety measure as buses are loading or unloading, and as the roads must be kept open at all times for fire lanes.

B—GENERAL CONDUCT

1. Building and Grounds: (a) No defacing of buildings or grounds. The student will be required to pay for any damage he creates. This includes writing on walls, desks, lockers, stickers on lockers, (all lockers have been repaired or adjusted), breakage, or other destructive actions. (b) Lockers must be kept locked at all times.
2. No running, yelling, or unnecessary noise in the building. Radios not permitted.
3. No unauthorized persons will be permitted in the building.
4. Students may not bring visitors during school hours.

C—ABSENCE AND TARDINESS

1. There is no excuse for absence or tardiness except sickness, unless unusual situations arise.
2. All absence and tardiness must be excused by a note from the parent or guardian, and approved by the office prior to admission to class.
3. Doctor and dental appointments must be excused from the office a day in advance and confirmed by the doctor or nurse after the appointment, and filed at school office before student is admitted to class.
4. Tardiness must be excused from the office and then the Home Room Teacher, before the student may be admitted to class.
5. There is no excuse for tardiness to class. This means a student must be in his seat when the bell rings and not just coming in the door or someplace else in the room.
6. If a student has prior knowledge of an absence, i. e., doctor's appointments, vacations, etc., he must be excused from the office a day or more in advance.

D—OTHER GENERAL PROVISIONS

1. Only bona fide delegates of a school organization may be excused for school or non-school functions, and then only when his grades and conduct warrant it. Likewise, there will be a limit to the number of such functions he may be excused to attend. This is to protect your academic standing.
2. A student who wishes an appointment with the Principal, Assistant Principal or Deans must submit his request in writing with his name and study hall period, to the office before school in the morning. He will continue his regular schedule until called for his appointment.
3. We expect students to act and dress like ladies and gentlemen at all times. This means no extremes in clothing, hair styles or make-up, discourteous talk or actions, hand-holding, petting, etc. This is an institution for learning, not mating.

E—DISCIPLINE

1. It will be necessary to take some type of disciplinary action for breaking the rules. An attempt will be made to be fair and just at all times, to consider each case individually, and to make the punishment (should it be necessary) fit the seriousness of the violation.
2. You will be informed what the penalties for minor violations are and if it becomes necessary to change these regulations you will be notified to that effect.

F—BUSES

1. Bus drivers are responsible for the buses at all times. Your safety depends upon them. They must not be disturbed in the operation of the bus. You are required to behave properly at all times on the bus and obey the directions of the driver.
2. If you cause disturbance that distracts the driver and necessitates that he must discipline you and thus is distracted from the safe operation of the bus, you will be removed from the bus and will have to get to school by some other means.

Your cooperation is requested at all times for your own protection, and to make your school year more profitable and pleasant for you. The administration will be available to hear your suggestions or criticisms on how we may improve our school in the academic field, in sportsmanship, in cooperation with students and faculty, and in general good school spirit.