

St. Paul Boulevard Fire District
Minutes of the 1176th Regular Meeting of the Board of Fire Commissioners
Cooper Road Firehouse, 433 Cooper Road
January 27, 2020

The meeting was called to order at 5:00 PM by Acting Chairman Turner.

Attendance: Acting Chairman Turner, Commissioners P. Cooke, Haas, Shafer, Treasurer Sienkiewicz, Deputy Treasurer Joe DeMart, Administrator/Secretary Riley, Chief Dyrland, Deputy Chief Line, Captain Semmler, Lieutenants Christian, Warth and Firefighters Lamendola, Mackaratvitz and Allen.

Excused: Chairman Harvey

Absence: None.

Pledge: The pledge of allegiance was led by Deputy Chief Line.

Moment of Silence: A moment of silence was held in memory of all deceased members of St. Paul Blvd. Fire District and Larry Pierce former Fire Commissioner of Mendon and past President of the Association of Fire Districts State of New York.

The Board also recognized the public service to the community of the present and future members of the St. Paul Blvd. Fire District

Public Appearances: None

Prior minutes:

The minutes of them December 30, 2019 Commission meeting and the January 06, 2020 Organizational meeting have been distributed previously and are in the Board members folders. A motion by Commissioner Shafer and 2nd by Commissioner Haas to approve the December 30, 2019 minutes was carried 4-0. A motion by Commissioner Haas and 2nd by Commissioner Shafer to approve the January 06, 2020 minutes was carried 4-0.

Correspondence and Petitions:

Incoming:

On 01/06/2020 from Rochester Regional Health Occupation Medicine, a physical report for medical certification was received for Skylor Jamison. He is medically approved for engaging in interior fire-fighting activities are allowed.

On 12/10/2019 from Rochester Regional Health Occupation Medicine, a physical report for medical certification was received for John Schopp. He is medically approved for Support Administrative duties only. No active interior or exterior fire-fighting activities.

Received the 2020 meeting schedule for the MCFDOA. Copies are in the Board members folders.

The Monroe County Water Authority is requesting our annual inspection of the backflow prevention device. RW Lindsay was contacted to perform this testing.

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Received a notice on January 22, 2020 from the Regional Medical Doctor Jeremy Cushman regarding the emergence of the Novel Coronavirus. Copies have been provided to the Fire Chief, Captain Semmler and EMS Lt, Christian.

From Monroe County Civil Service, a notice asking if St. Paul would like to be included in the next open-competitive exam for Firefighter. The tentative date of April 25, 2020. Commissioner Turner affirmed that St. Paul Blvd. Fire District would ask to be included.

A detailed report from Debbie Finewood to Captain Semmler on the 2019 child safety car seat program. 151 car seats inspected and/or installed in 2019. This report will be filed with these minutes.

From the Town of Irondequoit, the annual notice for the 2020 upcoming Primaries and General election dates requesting the use of our fire station for a polling site.

A foil request from the Empire Center for a copy of St. Paul's collective bargaining agreement.

A foil request from David Mack-Licensed Private Investigator of Vetting Research Services regarding the call at 651 Lakeshore Blvd. The Chief has been provided the request.

A subpoena from the Ontario County District Attorney Office regarding the call for service to 54 Tyringham Road on January 2, 2020. The DA is requesting all records pertaining to the incident. A personal appearance is not necessary currently. That subpoena has been given to Captain Semmler and has been handled.

Outgoing:

A letter and a copy of the court order name change for Amy Stephens Heutmaker was sent to the NYS Local Retirement System by Treasurer Sienkiewicz per their request.

Chief's Report:

Chief Dyrland reported the fire district responded to 174 alarms for the month of December with 100 being EMS. Mutual aid was received 10 times and given 7. There were 12 simultaneous alarms for the month. A complete detailed run summary is included with these minutes.

Year 2019 final numbers were 1,951 total alarms with 750 Fire and 1,201 EMS. Mutual aid was received 60 times and given 76. There were 284 simultaneous alarms for the year.

Chief Dyrland also reported on the following items:

- The 2020 organizational meeting with the line Officers was well attended. We have some items to work on for this year.
- The Officers are continuing to encourage the volunteers to respond to increase our staffing on calls.
- There was an unusual MVA incident on the corner of East Ridge Road and Hudson Avenue a few weeks ago. There was a van running in the middle of the road with two

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occupants who were overdosed, and the van was still in drive gear and running. Lt. Christian's group was able to turn off the vehicle and did a great job of preventing a more serious accident.

- Our four newest Active members are Cameron and Christian Schafer, Anton Townsend and Tim Comanzo. Currently they are at the County Public Safety Train Center for their recruit Firefighter 1 certification.
- Fire Police Captain Jack Schopp has resigned from Active membership and as Fire Police Captain. The Chief has appointed Richard (Doc) Warth as the new Fire Police Captain for St. Paul
- The Chief mentioned that Pt. Pleasant has asked St. Paul to be on the automatic response to StrucA calls in their fire district.

Commissioner Pat Cooke referenced the December 30th minutes and asked the Chief how the concerns raised by Barnard's Fire Chief about fill-ins was going. Captain Semmler mentioned that North Greece, Barnard and St. Paul were going to meet as a group and coordinate the future fill ins to Barnard fire station.

Commissioner Cooke also asked about the concern from Sea Breeze's Chief about being taken off the automatic fill in run card for working fires in St. Paul. Past experience is that Sea Breeze often has challenges with adequate interior firefighter required staffing of their apparatus.

Deputy Chief's Report:

Deputy Chief Line reported on the following items:

- The re-instated three (3) "man" engine continues to work out well providing for minimum staffing on the emergency responses. The attempt to use the When To Work program for the volunteers to sign up for stand by duty in the fire station does not seem to be increasing staffing levels. Deputy Chief Line recommends extending the three (3) engine company staffing for another month. After a brief discussion by the Board members a motion by Commissioner Shafer and 2nd by Commissioner Haas to approve the extension was carried 4-0.

Captain's Report:

Captain Semmler reported the following:

- The effort with securing a Staffing for Adequate Fire and Emergency Response (SAFER) grant for St. Paul is moving forward. Lt. Warth, Treasurer Sienkiewicz and Deputy Treasurer DeMart are assisting with this. Captain Semmler provide a handout for the Board members which is included in these minutes. These grants are very competitive and involved a great amount of time. Other departments that have been successful recommend a professional grant writer. The committee recommends we pursue this option. The cost would be \$2,600. After a brief discussion by the Board a motion was made by Commissioner Shafer 2nd by Commissioner Haas to hire the grant write for the cost of \$2,600. This motion carried 4-0.
- Captain Semmler requested approval to purchase two (2) complete sets of Ice/Cold Water rescue suits and associate equipment. The cost will not exceed \$3,000. This equipment

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is on state contract and is a budgeted item. A motion was made by Commissioner Shafer 2nd by Commissioner Haas to purchase this equipment not to exceed \$3,000. This motion carried 4-0.

- We are continuing to clear out obsolete surplus equipment that no longer fits our needs here at St. Paul.
- A travel request for Debbie Finewood to attend the annual NYS Child Passenger Safety Technical Conference in Lake Placid May 5-7th. This conference is partially funded by the State Traffic Council. The estimated travel cost for St. Paul is \$523. A motion was made by Commissioner Shafer 2nd by Commissioner Cooke to approve this travel carried 4-0.
- The Ad-Hoc membership committee has been discussing the Explorer Post. The two post Advisors have expressed a desire to step down. New ideas are being considered for future Advisors.

Report of the Attorney:

Commissioner Turner had nothing to report on matters for the attorney.

Report of Secretary:

(see Report of District Administrator).

Communications & IT: Commissioner Shafer reported on the following:

- Under the topic of computers.
Commissioner Shafer requested approvals for the following equipment purchases for upgrades:
 1. Three (3) new PCs per the NYS Contract total cost \$2,733.30. The motion to approve this purchase was made by Commissioner Shafer 2nd by Commissioner Haas and carried 4-0.
 2. Extended warranties for the server and six (6) PCs for a cost of \$909.00. The motion to approve this purchase was made by Commissioner Shafer 2nd by Commissioner Cooke and carried 4-0.
 3. Purchased of two (2) iPads for a cost of \$719.98. The motion to approve this purchase was made by Commissioner Haas 2nd by Commissioner Shafer and carried 4-0.

Other computer topics were the security to restrict/limit use of the District & Association Treasurer's PC to only approved/authorized personnel. And the 911 CAD replacement computer is now delayed from the 01/27/20 scheduled date.

- Under the topic of radios and pagers
Commissioner Shafer requested approval for the following equipment purchases for upgrades:
 1. Fifteen (15) portable radio holders' total cost \$1,229.85. The motion to approve this purchase was made by Commissioner Shafer 2nd by Commissioner Cooke and carried 4-0.

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Other radio topics were the new Unication pagers are in being programmed and distributed. Radio training is continuing with a partial cutover date of March 1st and complete transition by the Battalion by around May 1st.

- Under other communication the topics
Our Internet provider for our fire station was changed from Spectrum to Greenlight. This change will improve our service reliability and speeds.

As Computer Aided Dispatch (CAD) moves to internet based, Commissioner Shafer recommends having a cellular based back-up. The cost of a device is \$79.99 and a monthly cost of \$39.99 through Verizon. He requested approval. The motion to approve this cost and associated fess was made by Commissioner Shafer 2nd by Commissioner Cooke and carried 4-0.

Lt. Warth is looking into a total firehouse replacement/ upgrade to our landline phone system to an IP based system. The current equipment is obsolete, and hardware is unavailable. More on this topic to follow.

Apparatus, Equipment & Insurance: Commissioner P. Cooke report on the current status of the fleet.

- Truck 150 will be gong to Gerber Collison to replace the rear compartment door sometime in February.
- All surplus fire equipment has been picked up and paid for.
- Ground Ladder tested is scheduled1` for Thursday, January 30th.

Personnel:

Commissioner Turner reported to the Board that one interview remains for the Business Manager's position. He would like to have a decision made on this position in the next two weeks.

Executive Session: At 6:10 pm Acting Chairman Turner moved the meeting at the request of Commissioner Shafer to an Executive session to discuss several personnel related matter. At 6:15 pm the Executive session was terminated.

Health, Fitness & Wellness Committee Items

Commissioner Harvey was excused. No report.

Report of District Administrator:

The required listing/notice for the 2019 Service Award LOSAP points was posted on the District Bulletin Board on 01/26/2020. The membership has 30 days (02/26/2020) to review the list for accuracy. Copies of the 2019 LOSAP point summary is in the Board members folders.

The two legal notices. One for the short-term borrowing of reserve funds and the other for the reimbursement of the general fund savings account for the office renovation project. Both public notices were published in the January 16, 2020 Irondequoit Messenger Post.

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The Request for Proposal (RFP) has been prepared for our General Liability Insurance and other insurances. This will be mailed out tomorrow to several companies for quotations.

At this time, Secretary Riley presented to the Board the following resolution for adoption. Copies are in the Board members folders.

***RESOLUTION FOR OFFICAL NAME
OF THE FIRE DISTRICT***

WHEREAS, the Board of Fire Commissioners of the St. Paul Boulevard Fire District (“District”), of the Town of Irondequoit, establish the official known, incorporated and legal name of the Fire District as “***Saint Paul Boulevard Fire District*”**.

NOW, THEREFORE, BE IT RESOLVED that the governing board of the St. Paul Boulevard Fire District approves the official name and hereby adopts this resolution this 27th day of January 2020.

I hereby certify that the foregoing resolution was passed and adopted by the District Board at a regular meeting thereof, held on the 27th day of January 2020 by the following vote, to wit: AYES:4, NOES:0, ABSENT: 1 ABSTAIN: 0:

Dated: January 27, 2020

*By order of the Board of Fire Commissioners
Saint Paul Boulevard Fire District
Edward J. Riley, Secretary*

Properties / Strategic Planning Committee Items:

Commissioner Haas reported on the following:

- The Briarwood Neighborhood Association has requested the use of our large meeting at CRFH from 6-9pm on February 12th from 6:30pm -9pm for 30 people.
- The Dake Neighborhood Association has also requested the use of our large meeting room at CRFH from 6-9pm on February 25th, March 24th and April 28th.
- Bob Anderson has been given permission to order some materials for repairing the pressure relief valve on our boiler.
- The painting of the new metal interior doors has been completed.
- Joe DeMart is handling the disposal of the unused obsolete office furniture and equipment.
- The Facilities Master Planning Group will be getting back together soon. Included in this will be research on a vehicle exhaust system for the fire station. There are grants available for this type of system.
- Snow plowing and salting of the CRFH parking lot is going well with the town.

Reading of the Bills:

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Treasurer Sienkiewicz presented abstracts # 25 the remaining prepaid bills and #26 the remaining bills from December 2019 and abstracts #1 the prepaid bills and #2 the bills from January 2020 to be approved for payment (copy filed with these minutes). Total expenses for the month are \$518,627,72.

After a review of the abstracts by the Treasurer and with the Board's review a motion by Commissioner Turner and 2nd by Commissioner Shafer to approve the bills after proper auditing by the Board was carried 4-0. In favor.

Report of Treasurer:

Treasurer Sienkiewicz reported on the following items:

- Our paid firefighters incur a \$100 cost for maintaining their CDL license. Past practice required CDL as a condition for employment. The reimbursement for this cost to the employee is not covered in the new labor contract. At this time, a motion was made to approve this reimbursement was made by Commissioner Haas 2nd by Commissioner Shafer and was carried 4-0.
- In the labor contract under Article 19 longevity section 19.2 states “The District agrees to pay unit members longevity pay, based upon years of continuous service measured from the anniversary date of appointment with the District, at the rate of \$500.00 for service starting six (6) to ten (10) years inclusive. Starting at eleven (11) years of service, longevity shall be paid at the rate of an additional \$500.00 for completion of each five (5) year period of employment”. Past practice has not followed this schedule. Just for clarification we will be following the contract schedule from this point forward.
- Another labor contract clarification matter is in Article 14 section 14.2 which states “Members shall be entitled to extra pay at their regular hourly rate for hours worked in excess of their normally scheduled shift assignments. Members shall receive overtime pay at one and one-half times their regular hourly rate for any hours exceeding 212 in a 28-day period. Any members assigned to a straight day shift rotation shall be entitled to overtime pay at a rate of one and one-half times their regular hourly rate for hours exceeding 53 in a work week. No additional pay shall be provided for less than 15 minutes of time worked before or after a regular shift”. This is a requirement under the federal Fair Labor Standard Act (FLSA). Commissioner Turner will speak to the union President on this matter.

Old Business: One at this time.

New Business:

Firefighter/Fire Safety Coordinator Lamendola provide the board with the year-end report for 2019 fire safety education program as follows:

- 3,218 students and faculty were provided fire safety instructions.
- 332 Day Care/Pre School including Home School children were given instruction.
- 65 free smoke detectors were installed in homes in the St. Paul Blvd. Fire District.
- 24 Home fire inspections were given by our firefighters.

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- Irondequoit Police Chief Tantalo has requested that St. Paul consider being involved in the town Heroin Education Resisting Opiates (HERO) program with West Irondequoit School District (WISD).
- In 2020 Coordinator Lamendola will look at adding new members to the fire safety staff to fill vacancies.
- The WISD Superintendent to re-introduce the DWI prevention and discuss the HERO programs.

Commissioner P. Cooke mentioned to the Board about the tremendous job done by our fire crews at the recent Medical 500 on Shorewood Drive. Group 3 responded with Acting Lt. Anderson, Firefighters Lamendola, Mackaravitz, Metcalfe. They were met at the scene by Assistant Chief Line, Captain Stew Bell, Lt. Spatola and Commissioner P. Cooke.

Adjournment:

There being no further business, the January 27, 2020 meeting was moved for adjournment by Commissioner Shafer and 2nd by Commissioner Haas at 6:19 pm. Approved 4-0.

Respectfully submitted,

Edward J. Riley
District Administrator/Secretary